

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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AUGUST 12, 2003

FROM: **GARY PENROD**, Sheriff
 Sheriff's Department

SUBJECT: **FIRST AMENDMENT TO CONTRACT NO. 02-662 WITH THE CITY OF ONTARIO FOR
ACCESS TO THE CALIFORNIA LAW ENFORCEMENT TELECOMMUNICATIONS
SYSTEM (CLETS).**

RECOMMENDATION: Approve First Amendment to Contract No. 02-662 with the City of Ontario for access to CLETS and maintenance of related equipment in the amount of \$16,071.84 to update contract costs for the period of July 1, 2003 through June 30, 2004.

BACKGROUND INFORMATION: By State mandate, the Sheriff's Department oversees the local switching center that allows access by local law enforcement agencies to the California Law Enforcement Telecommunications System (CLETS), a state-wide criminal justice database. In turn the Department contracts with these agencies to spread the cost of the system among the agencies using the system.

On June 18, 2002, the Board of Supervisors approved Contract No. 02-662 to provide CLETS access to the City of Ontario. The contract is amended annually to revise the fee schedule to ensure proper cost recovery to the County. The rates for CLETS service are established based upon the actual cost charged to the Sheriff's Department by third parties, either County ISD or outside vendors, for this service. One component of the rates is a fee for each transaction. The number of transactions used as a basis for the current rate is based upon the actual number of transactions for the prior fiscal year. This contract amendment, in the amount of \$16,071.84, is for the period of July 1, 2003 through June 30, 2004. The 2003-04 cost of service represents an increase of \$4,953.36, due to an increase in the number of transactions processed by the City. The Sheriff's Department has contracted with the City of Ontario to provide these services since 1975-76 and has continued to provide ongoing services in anticipation of receipt of this contract amendment. The amendment was received from the City on July 30, 2003 and August 12th is the first available Board date for approval after completion of the review process.

REVIEW BY OTHERS: This item has been reviewed and approved as to legal form by County Counsel (Kevin Norris, Deputy County Counsel) on June 27, 2003; and reviewed by the County Administrative Office (Mario Lara, Administrative Analyst) on August 1, 2003.

FINANCIAL IMPACT: Revenue generated by this contract, in the amount of \$16,071.84, fully offsets the cost of providing this service and is included in the Sheriff's Department Budget for 2003-04. No additional cost to the County.

SUPERVISORIAL DISTRICT(S): Fourth

PRESENTER: Rod Hoops, Captain, 387-3637

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Record of Action of the Board of Supervisors

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